
LIBRARY-ADMINISTRATION

MISSION

The mission of Durham County Public Library is to provide to the entire community books, services, and other resources that inform, inspire learning, cultivate understanding, and excite the imagination.

PROGRAM DESCRIPTION

This program administers the Durham County Library system: plans, directs, and promotes library services; coordinates recruitment, hiring, training, evaluation and recognition of library staff and volunteers; prepares budgets and manages finances; raises funds; directs purchasing.

2002-03 ACCOMPLISHMENTS

- Identified and proposed sites for new and expanded facilities.
- Contracted with architect to develop building programs and designs for branch libraries in the North and East regions.
- Contracted with an architect to renovate and expand Stanford L. Warren library.
- Completed the design & development phase for the new regional libraries.
- Began the design & development phase for the renovation/expansion of Stanford L. Warren branch.
- Began enhancement of the new strategic action plan for the library.
- Met fundraising targets for the fiscal year; worked with the newly formed Durham Library Foundation to develop a fundraising plan.
- Successfully applied for three federal grants; partnered with the Museum of Life and Science.
- Maintained regular program of participation of library employees in County-required training.
- Participated in Summer Youth Program and the WIA Project.
- Acquired and implemented public work station management software to increase staff efficiency.
- Completed successful trial of Unique Management Collection agency program that increased the fine recovery rate and reduced non-return rates for the Library's circulating collections.
- Established and/or continued Library presence on several community educational committees such as the DPS Closing the Gap committee and the Covenant for Education Task Force committee.

2003-04 OBJECTIVES

- Complete the land acquisition phase for North, East, and South County regional libraries, as well as the expansion/renovation of the Southwest branch.
- Work with architects, County Engineering, Purchasing and Finance to bid, award and begin construction for East and North Regional facilities and the renovation/expansion of Stanford L. Warren branch facility.
- Work with the Library Foundation's Capital Campaign Steering Committee to set private fundraising goals; partner with the Durham Library Foundation and the Friends of the Library to initiate the campaign.
- Work with the Library Board of Trustees, the Friends of the Library, the Durham County Library Foundation, and others to educate the community about Phase II of the Library's Capital Improvement Plan.
- Complete enhancements of the new strategic plan and begin aggressively marketing the plan within the community.
- Fill key vacancies that are needed to properly execute the goals and objectives of the library.
- Develop and initiate the plan for outsourcing materials acquisition and processing to increase efficiency and effectiveness of library staff.
- Continue to identify current, new and emerging technologies that may be used to further lower the cost of providing library services.
- Successfully apply for a minimum of two special grants to meet library service objectives.
- Continue to target media coverage to build community awareness of library services and resources.

